

Joe Lombardo
Governor

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Superintendent of
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UNCLASSIFIED JOB ANNOUNCEMENT
Posted – 1/20/2023

Deputy Superintendent for Student Achievement, Nevada Department of Education

RECRUITMENT OPEN TO:

This is an open competitive recruitment, open to all qualified applicants. This position is appointed by and serves at the pleasure of the Superintendent of Public Instruction.

AGENCY RESPONSIBILITIES:

The Nevada Department of Education (NDE) is an executive state agency that works to provide comprehensive pre-K-12 programs and supports. NDE develops and implements education policy, conducts educator licensure, and supports students, families, schools, educators, and districts via programmatic and technical supports. This work supports our mission to improve student achievement and educator effectiveness by ensuring opportunities, facilitating learning, and promoting excellence.

APPROXIMATE ANNUAL SALARY:

Up to \$122,187 plus benefits. (*Salary range reflects retirement (PERS) contributions by both the employee and employer. An employer paid contribution plan is also available with a reduced gross salary.*)

BENEFITS:

The State benefits package includes a retirement system, paid health, vision, dental, life and disability insurance; 11 paid holidays, and paid sick and annual leave. Other employee paid benefits such as deferred compensation plans are available.

REPORTS TO:

Superintendent of Public Instruction.

SUPERVISES:

- Director for the Office of Standards and Instructional Support;
- Director for the Office of Early Learning and Development;
- Director for the Office of Student and School Supports;
- Director for the Office of Inclusive Education; and
- Administrator for the Office of Assessment, Data, and Accountability Management.

POSITION DESCRIPTION:

This position reports to the Superintendent of Public Instruction. Under the general direction of the Superintendent, the Deputy Superintendent for Student Achievement (Deputy) will be responsible for the overall operations of the offices and programs most directly aligned with improving student achievement: Assessment, Data, and Accountability Management; Early Learning and Development; Inclusive Education; Standards and Instructional Support; and Student and School Supports. The Deputy will supervise the administrative and operational activities of staff in Carson City and Las Vegas.

This position will ensure compliance with NDE's policies and procedures, including Nevada Revised Statutes, the Nevada Administrative Code, and relevant federal laws including but not limited to the Elementary and Secondary Education Act and the Individuals with Disabilities Education Act.

Duties may include, but are not limited to, the following:

- Providing administrative leadership in directing, managing, and participating in the identification, development, and implementation of departmental goals, objectives, policies, priorities, service programs, and procedures;
- Directing the administration of programs designed to improve student achievement and overall school performance, including but not limited to, English learners, students with disabilities, students experiencing economic hardships, student experiencing homelessness, and students in migration;
- Advancing research, recommending strategies, and developing new programs to advance the performance of students in this state;
- Facilitating and participating in administrative hearings and rulemaking proceedings;
- Developing and presenting agency budgets comprised of federal and state funds;
- Establishing and maintaining a cooperative relationship with agencies of local, state, and federal government, institutions of higher education, non-profit organizations, and corporations;
- Representing NDE publicly, including media and public appearances, participating in conferences, councils, associations, committees and workgroups, testifying before the Nevada Legislature, and coordinating and participating in public information campaigns;
- Representing the Superintendent on committees and at other public functions on an as-needed basis and speaking to professional bodies as required;
- Helping define and achieve NDE's vision, mission, goals, and objectives that are performance driven and results oriented;
- Selecting, training, supervising, and evaluating staff;
- Performing other tasks and responsibilities that may be assigned by the Superintendent of Public Instruction.

The Deputy works in a team-oriented environment, both internally and externally, in which professional and administrative staff work in concert to best represent the State of Nevada. The position is student-focused and engages in problem-solving, critical thinking, and advocacy on behalf of school children throughout Nevada.

TO QUALIFY:

Candidates must possess a Bachelor's degree, Master's degree preferred, in education, business administration, public administration, or related field with at least five years of management responsibility, preferably in a public sector environment, or an equivalent combination of experience and/or education. The ideal candidate will have a proven ability to read, analyze, and interpret statutes and regulations, as well as superior computer, writing, presentation, and analytical skills and the ability

to manage a large staff and complex projects. An understanding of federal and state laws pertaining to education and a thorough knowledge of education reform initiatives, especially in the areas of assessment and program accountability, is preferred. Experience working with large budgets is required. Experience working with grants is required. Experience as a classroom teacher or school administrator is beneficial but not required. Excellent verbal and written communications skills, with the ability to interface with staff, licensees, the public, legislators, and other municipal, state and federal regulators are required.

POSITION LOCATION: Carson City, Nevada or Las Vegas, Nevada.

LETTERS OF INTEREST AND RESUMES WILL BE ACCEPTED UNTIL THE POSITION IS FILLED

All letters of interest and resumes will be accepted on a first come, first served basis. Hiring may occur at any time during the recruitment process.

SUBMIT LETTERS OF INTEREST/ RESUMES/DIRECT INQUIRIES TO:

Please submit a resume, letter of interest, and three professional references at:

Internal Applicants Link:

Las Vegas- <https://hcm20.ns2cloud.com/sf/jobreq?jobId=16691&company=SONHCM20>

Carson City- <https://hcm20.ns2cloud.com/sf/jobreq?jobId=16688&company=SONHCM20>

External Applicants Link:

Las Vegas- <https://nv.jobs2web.com/job-invite/16691/>

Carson City- <https://nv.jobs2web.com/job-invite/16688/>

Questions may be directed to:

Rebecca Williams – rebecca.williams@doe.nv.gov

In the subject line, please reference: **Deputy Superintendent for Student Achievement Position.**

The State of Nevada is an Equal Opportunity Employer.